HELAINA M. COGGS

H E L A I N A M I C H E L E @ G M A I L . C O M (610)216-6984

ADMINISTRATIVE EXPERIENCE

PLAYWRIGHTS FOUNDATION - Literary Associate

Dec. 2022 - Current

- Analyze & critique play submissions for Bay Area Play Festival
- Attend selection meetings
- · Advocate for plays that exude the companies mission

RIVENDELL THEATRE ENSEMBLE - Literary Intern

Aug. 2022 - Current

- · Reading and evaluating script submissions
- Stage managing workshops
- · Attend and participate in season selection meetings

VIC. GARDENS - Script Asst.

How to Defend Yourself (Liliana Padilla)

Jan. 2020 - Feb. 2020

cullad wattah (Erika Dickerson-Despenza) June - July 2022

- Maintaining, logging script changes
- · Liaison for playwright and stage management
- · On book during rehearsals, and performances

VICTORY GARDENS - Producing/Casting Intern

Dec. 2019 - March 2020

- · Preparing audition sides for the actors
- · Orchestrating audition schedules with agents and directors
- · Assisting with the coordination and execution of auditions and readings

PLAYWRITING

ONLINE DATING: A NOT SO SAFE SPACE FOR BLACK GIRLS LOOKING TO EXIST	Samuel G. Roberson Fellowship	Congo Square Theatre Company	June 2023
UNACCOMPANIED	New Playwright Series	The Theatre School (Mainstage)	May 2023
WATCH OUT! BLACK ICE!	MessFest Comedy Festival	The Theatre School	Oct. 2021
PLAYS FOR ADULT LEARNERS	Plays: Academic Series	Literacy Chicago	2021
TIMED AVOIDANCE	Wrights of Spring (Spotify)	The Theatre School	May 2021
CREATION	Contemporary	A.I.M Dance Company	2020

EDUCATION

The Theatre School at DePaul University

B.F.A. Playwriting - June 2023

Zach Helm Endowed Playwriting Scholarship - November 2022